

# DAWSON CREEK DANCE CO. LTD.

## DAWSON CREEK DANCE CO. LTD. COVID-19 UPDATE

### CONTACT

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The owners and staff at Dawson Creek Dance Co. Ltd. have completed a full risk assessment of activities at our business. Together we have devised manageable measures to reduce the risk of transmission of COVID-19. These will be “formal” and “required” actions until the Provincial Health Officer lifts the public emergency requirements.

While this “new normal” will be a very strange way of conducting our classes, we must act responsibly while still offering high quality dance instruction. We believe that the physical and social benefits of dance can still be provided in a socially distant and safe manner with the cooperation of staff, students, and parents.

At this time, there is a provincial ban on all gatherings over 50 people that will not be rescinded in the near future. Some activities such as Recitals and Festivals will not resume until regulations have been lifted, thus they will be cancelled for the 2019/2020 season.

The detailed list of the new measures will follow this letter. Please note that these measures may be modified or added to at any time and changes will be distributed to all required parties.

Sincerely,

Dawson Creek Dance Co. Ltd.

# DAWSON CREEK DANCE CO. LTD.

## MEASURES TO REDUCE TRANSMISSION - COVID-19

As of May 31, 2020

RISK AREA	MEASURES TO REDUCE RISK
Lobby Area Usage	Lobby will be open for STUDENTS and staff only. Floor will be clearly marked for social distancing. Lobby furniture will be removed.
	Students will enter and exit the building supervised by parents one at a time practicing proper social distancing. Lobby door will open at class start time for 5 minutes for student entry and attendance recording. Front or side door will open 5 minutes prior to the end of class for student exit. Students from the following class will only be permitted to enter once all students from the previous class have left. Students will not have access to the building if they are late. Parents must be on time for drop-off and pick-up and maintain social distance from others in the parking lot at these times.
	Students must leave the building if they have a break between classes.
	Locker room and change rooms will be closed.
	Students in the lobby area will be supervised by instructors at all times.
Personal Items	Students must come dressed in dance wear with hair done.
	Students will be permitted to wear a non-medical mask but must supply their own - optional. If a student arrives wearing a mask, they will not be permitted to remove it while in the building. Due to the movement during dance class, the mask may shift and require repositioning which can increase the risk of mucous membrane contamination.
	Students are permitted to bring ONLY the following items – dance shoes, sweater (or coat), water bottle clearly labelled with their name, feminine hygiene products.
	Students are permitted to bring their yoga mat for Stretch & Strength class only. Must be wiped down before and after use.
	If students need a bag, they may use a plastic shopping bag - should be discarded after use.
	Purses, hair styling items, extra clothes, cell phones, backpacks, dance bags, etc are prohibited.
	Students must bring all personal items home every day.
	Lost and Found items will be thrown away every day.
Bathrooms & Hygiene	Food prohibited for students in building.
	Students and instructors must sanitize/wash hands upon entering building, between classes, and at the end of classes. After cleaning hands, students will wait for instructions in the lobby in their assigned area.
	1 person per bathroom at a time.
	Students should use the toilet at home before coming to the studio, however bathrooms will be open for use if needed.
	Bathroom lights will remain on while building is open to reduce contact.
Dance Classes	Signage will be posted in each bathroom regarding hand washing and lights.
	Studio floors will be clearly marked to allow students and instructor sufficient spacing and practice proper social distancing.
	Students will remain in same studio if possible – instructors will move rooms to minimize congestion.
	Fans will be turned off while classes are in session to minimize the dispersion of droplets.
	If social distancing cannot be maintained during a specific exercise or choreography, it will NOT be practiced. The focus for most classes will be on technique (and not choreography) due to these restrictions.
	Classes that cannot maintain social distancing for any reason will be modified or cancelled.

	<p>Participation in studio classes will be VOLUNTARY and at the parent's discretion.</p> <p>Classes will be streamed on Zoom live for families who choose to remain at home.</p>
Cleaning	<p>Ballet barres will not be used unless absolutely necessary.</p> <p>If used, proper social distance must be maintained.</p> <p>Instructor will wipe down barres directly before and after use.</p> <p>Acro mats will not be used.</p> <p>Instructors will wipe down high touch areas between classes, including, but not limited to, light switches, door handles, bathroom sinks, taps, dispensers, and toilet.</p> <p>Studio floor and full bathroom cleaning will be increased to once per day.</p> <p>Deep clean of building will be increased to twice per week.</p>
Illness	<p><b>STUDENTS AND INSTRUCTORS MUST STAY HOME IF THEY ARE ILL.</b></p> <p><b>Evaluate dancers health and look for symptoms listed below prior to attending EVERY class.</b></p> <p>The provincial health officer and the BC CDC have issued the following guidance around self-isolation:</p> <ul style="list-style-type: none"> <li>• Anyone with symptoms of COVID-19 including fever, chills, cough, shortness of breath, sore throat and painful swallowing, must self-isolate at home for a minimum of 10 days.</li> <li>• Anyone under the direction of the provincial health officer to self-isolate must follow those instructions.</li> <li>• Anyone who has arrived from outside of Canada, or who is a contact of a confirmed COVID-19 case, to self-isolate for 14 days and monitor for symptoms.</li> </ul> <p>Upon entry, instructors will ask students if they are ill and look for visible signs of illness. If they show any signs, they will be sent back to their parents to go home.</p> <p>If a student displays signs of illness at the studio, instructors must immediately remove the student from the class and bring them to the Locker Room.</p> <p>They must notify the parents and studio managers immediately by phone.</p> <p>Parents will be required to pick up student immediately.</p> <p>However, if the student requires transport to the hospital, 911 will be called as per Emergency Procedures.</p> <p>Managers will contact 811 or the local public health unit to notify them of a potential case and seek further input.</p>
Communication	<p>Parents should take the time to educate students and ensure their understanding of the changes that need to be made.</p> <p>Instructors will communicate and enforce new procedures to all students to ensure understanding.</p> <p>Signage will be posted around the building with reminders of all new procedures.</p> <p>Parents are encouraged to identify additional risks and notify the studio managers via email for evaluation.</p> <p>Instructors and managers will update procedures as necessary and communicate these changes to all as soon as possible.</p> <p>Instructors and managers will be proactive and notify parents the same day if students require more education on the new requirements.</p>